

## Xanterra Yellowstone National Park

Gift Shop Worker  
Yellowstone National Park, WY



### Company Biography

Come spend your summer in America's first and best National Park! Students should have an interest in nature, hiking, camping and enjoying the outdoors. Yellowstone National Park features over 1,100 miles of hiking trails, mountains, rivers and streams, wildlife, and geological features including geysers, hot springs, and more. The jobs are similar to many other places in the U.S., but this is a very special place located in the middle of the wilderness. Xanterra Parks & Resorts is the nation's largest park-management company with operations in seven national parks, and many other resorts. Xanterra's mission is to be the leader in park and resort hospitality. This includes creating unforgettable memories for our guests and employees who come from around the world to see our legendary landmarks. All students will live and work in one of the villages within Yellowstone National Park with other J-1 Work and Travel students and employees from the United States. All villages have their own Employee Dining Rooms and recreational areas. Yellowstone National Park plans many employee activities, sports leagues and more throughout the summer. It is a great location to meet other employees and park guests from all over the world.

### Work and Pay Details

Position title: Gift Shop Worker	
Hourly wage: \$9.00	Tips? No
Description of position:	<p>Retail Sales workers sell a wide range of merchandise including books, games, clothing, pottery and multiple souvenirs. There is a 2 to 3 day training period in Mammoth Village - then you move to your permanent village.</p> <p>Duties include:</p> <ul style="list-style-type: none"> <li>Providing excellent, courteous guest service in greeting and assisting customers.</li> <li>Ringing up sales on a computer based cash register.</li> <li>Must have knowledge of American currency and count correct change back to the guest, as well as following credit card and room charge procedures.</li> <li>Assisting guests with their purchases including suggestive selling of merchandise (up-sell).</li> <li>Maintaining store displays - keeping them well stocked, neat and clean.</li> <li>Maintaining a safe work area by keeping the sale floors clean. This includes sweeping, vacuuming, dusting, mopping and trash removal.</li> <li>Assist the Gift Shop Manager with inventory and merchandise displays.</li> <li>Communicate with managers any guest problems or concerns and alert managers of theft .</li> <li>Give accurate helpful information to Yellowstone Park visitors.</li> </ul>
Specific qualifications required:	<p>Adhere to Gift Shop standards and procedures taught during training, practice high attention to detail.</p> <p>Able to operate a computer based cash register, accurately handle American currency.</p> <p>Aquire basic knowledge of product information including environmental gift selections.</p> <p>Must be reliable in attendance and punctuality .</p> <p>Must be able to stand, walk, bend or kneel throughout an 8 hour shift.</p> <p>Must be able to climb stairs carrying boxes of products.</p> <p>Must be able to lift merchandise boxes up to 23kg.</p>
Estimated weekly wage (incl. tips):	\$247.00
Bonus:	\$3.00
Conditions of bonus:	Students must work until the end of their signed agreement to be eligible for the bonus. Any student who meets this requirement will receive a bonus in the amount of \$3.00 per day for the duration of their job contract (\$3 multiplied by the number of days between the Work Start Date and Work End Date).
Average hours for last year's students?	30 Hours
Maximum weekly hours allowed:	Not specified
Minimum average number of hours?	30 Hours
Possibility of getting more than average hours:	Average
Students get the most hours in:	April/May and late August/September, historically.
Students get the least hours in:	June/July/early August
How often are students paid?	Every Two Weeks
Do you pay overtime?	Yes
If yes, after how many hours per week do you pay overtime?	40 Hours
Does your company only operate weekends before or after specific dates?	No
If yes, what are the dates?	You must be available to work nights, weekends and holidays.
Position location:	You will be placed at one of these villages inside the park: Mammoth, Canyon, Lake, Grant or Old Faithful.

### Other Job Details

Minimum english level: (6) Advanced

Other Job Details	
Description of working conditions:	Retail sales workers must be able to stand and walk for long periods of time, up to 8 hours. Stair usage required in most shops. Must be able to bend, lift or kneel to stock products frequently throughout your shift. Must be able to carry boxes of merchandise weighing up to 23kg.
Will job duties be different at the beginning of the season?	No
If yes, provide details of specific job duties:	

Uniform and Grooming Requirements			
Are students required to wear a uniform?	Yes	If yes, what is the cost of the uniform?	\$0.00
Are uniform laundry services available?	No	If yes, what is the cost of the laundry service?	\$0.00
Do students need to purchase specific clothing or footwear?	Yes	Details of purchasing required clothing or footwear: Students must provide comfortable, black shoes that cover your entire foot. The bottoms should be no-slip/slide soles. They are a requirement. If working in the Kitchen, Fast Food, Cafeterias or Dining Rooms, they should be vinyl or leather - no cloth material. Xanterra provides free uniforms for each position. They must be kept clean and presentable.	
Do you have company grooming requirements?	Yes	Details of company grooming requirements? <p>THROUGHOUT THE PARK: You are representing our business; we need you to look professional. Students must be neatly groomed, clean, neat and professional in appearance. Must have normal colored hair (no pink, blue, green...). Must bath regularly and wear deodorant. No overbearing perfumes or colognes. Clean hygiene is a must. Long hair for men is acceptable if restrained. Visible piercing and tattoo policies vary per lodge.</p> <p>THROUGHOUT THE PARK (EXCEPT FOR LAKE HOTEL)</p> <ul style="list-style-type: none"> <li>•Jewelry should be professional in style and size and not excessive (as an example, multiple rings, bracelets, earrings, necklaces). Tasteful body piercings, such as a single small nose stud, are permitted at the discretion and approval of the department. Spacers, gauges and/or expanders of more than ½ " are not permitted in some positions. Additional visible body piercings, including tongue studs, are not allowed.</li> <li>•Tattoos, when possible, should not be visible. However if tattoos cannot be concealed, the placement and content of the tattoo and the employee's position will be considered in determining approval. Employees may be asked to cover tattoos while on duty and must comply when asked.</li> </ul> <p>LAKE HOTEL ONLY</p> <ul style="list-style-type: none"> <li>• Jewelry/Earrings must be conservative, in good taste, appropriate to working attire, and not conflict with any job-related safety standard. You may wear post earrings or hoop earrings no longer than one inch. Please wear only two earrings per ear while at work (no larger than 1" in diameter). Ear gauges with a maximum diameter of 1/2" may be worn.</li> <li>• Other visible body piercings are not permitted. You must remove any nose rings, tongue studs or other facial jewelry while on duty. Clear "plugs", cover up patches, and bandages are also not allowed while on duty.</li> <li>• Front of the house employees (non-culinary) may not have visible tattoos. An employee may cover their tattoo with clothing while on duty.</li> </ul>	

Other Company Details			
Company hires couples?	Yes	Company hires groups of up to 4?	Yes
Drug test required?	Yes	Do students complete an additional application upon arrival?	Yes
Does your company issue completion certificates?	No	If requested, will you evaluate the student's performance?	Yes
Any additional company details? Wireless internet (it is very slow - no downloading movies or gaming) is included in the Housing fee, as well as kiosk internet - which is available in most dorms and has a limited amount of time for use. There is no television. Because of Yellowstone's location in the U.S., there can be some challenges. There are no big cities nearby, so second jobs are not possible. There is very limited transportation around the park and to outlying cities. There are no public shuttles or busses. Be ready to enjoy your immediate surroundings! There is a mandatory deduction for the park medical clinics. The cost is about \$1 per day. All seasonal employees must pay this, even if they have insurance. It allows for reduced rates at all park clinics. Yellowstone is a special place to be. You will meet friends of a lifetime and see some incredible wonders of nature.			

Training Information			
Is job training required?	Yes	Length of training:	2-3 days
Are students paid during training?	Yes	Hourly pay rate during training:	\$9.00
How many hours per week are students likely to receive during training period?		30	

## Training Information

### Any other details?

Use of cell phones and ipods during work hours are limited. Speak with your manager for details.

This is hard work and you must be physically fit and ready to work hard.

Open 7 days a week, all season. Must be available to work nights, holidays and weekends!

Days off with friends are not guaranteed - based on the schedule of the business and how busy it is.

The schedule might change weekly and you must be prepared to work accordingly.

You are expected to show up for work on time and not miss shifts. If you are going to be late or need to call out of work, you need to speak directly with your manager at least 1 hour before work. Failure to do so will result in a warning.

A full list of expectations and policies will be provided once offered a position

## Worksite Location

**Worksite location:** You will be placed at one of these villages inside the park: Mammoth, Canyon, Lake, Grant or Old Faithful.

**Nearest major city:** Bozeman, Montana; Salt Lake City, Utah      **Worksite setting:** Remote/Rural

**Nearest major airport:** Bozeman, Montana; Salt Lake City, Utah      **Distance to nearest major airport:** 85 / 300 miles

**Additional worksite setting details:** This is a national park. Forests, animals, beautiful mountain scenery, pristine rivers and streams are your surroundings - no cities are near by. You live without smog, rush hour, major crime or traffic lights. Your yard is 8992 square kilometers!

## Standard Arrival Information

**Are students required to arrive or depart on specific dates?** Yes

### Details of required arrival or departure dates:

Start/Arrival days are Tuesdays and Thursdays only. There are two pick up locations in Bozeman, Montana - 6:45am at the Bozeman Holiday Inn hotel and 7:15am at the Bozeman Bus Station (at Walmart store).

Students cannot be employed or housed before the start date on your DS-2019 form.

When planning your DEPARTURE, your flight arrangements MUST BE 2 days AFTER your contract end date! You leave Yellowstone the day after your end date - and will not arrive in Bozeman until that night.

**Mode of transportation:** Employer will arrange pick-up      **Students must arrive between these hours:** see below

**Cost:** Free

### Other details:

Employer will provide a free bus for the 120km ride from Bozeman, Montana to Yellowstone on Tuesdays and Thursdays only. There are two pick-up locations - 6:45am at the Bozeman Holiday Inn hotel and 7:15am at the Bozeman Bus Station (at Walmart store). There is no public transportation from Bozeman to Yellowstone.

## After Hours Arrival Information

**General Information:** Make your hotel arrangements at least 4 weeks in advance and keep your confirmation number. There is a list of hotels offering discounted rates (\$70-\$90) on our website at [www.yellowstonejobs.com](http://www.yellowstonejobs.com) - on the OnBoarding page or email the Int'l Coordinator at

**Name of accommodation:** Recommended - Holiday Inn - Bozeman      **Accommodation address:** 5 East Baxter Lane, Bozeman, MT 59715

**Cost per night:** \$80.00

**Best way to travel from airport to overnight accommodation:** Make arrangements with a hotel that offers free shuttle service. Call them for a pick-up once you arrive at the Bozeman airport. There are free phones at the airport. UBER is available in Bozeman. Taxi fees average \$35.00 from airport to hotels.

## Social Security

**Are students required to apply for a social security card prior to arriving at worksite?** Yes

**Will the company assist students with their social security application?** Yes

**Assistance detail:** Students must apply in Bozeman before arriving at Yellowstone. We will assist them on their start date if they have not already applied. Please apply in Bozeman, Montana ONLY!

**Where is the nearest social security office?** Bozeman, Montana

**Distance:** 90 Miles from Yellowstone

## Social Security

How will students be paid until their social security card arrives? We issue a temporary number until the real SSN arrives. Students are paid on scheduled payday.

## Housing Details

Is housing provided?	Yes	If not, will you assist students in finding housing?	N/A
Are there affordable housing options in the area?	N/A		
Housing options in the area:	N/A		
Local housing resources:	N/A		
Housing address:	P.O. Box 165, Yellowstone National Park, WY 82190		
Is the student required to sign a separate housing contract?	No		
Type of housing provided:	Dormitory	Number of students to a room:	2-3
Housing details:	<p>Dorms house 2 to 3 employees per room - most have community bathrooms, a small number have private bathrooms. Manager on site.</p> <p>Quiet hours in all employee housing are from 10:00pm thru 7:00am.</p> <p>Please expect to share a room with other Yellowstone employees.</p>		
Do you offer co-ed housing?	Yes		
Cost of housing - per week:	22.88 (approximately)	Includes utilities?	Yes
Are housing costs deducted from paycheck?	Yes		
Is a housing deposit required?	No	Amount of housing deposit:	\$0.00
Instructions for payment of housing deposit:	Housing & meal costs are based on HOURS WORKED, not per day. At 56+ hours you will pay the full amount for a 2 week pay period - \$215.72. Less than 56 hours, you are pro-rated on housing & food costs. Charts & rates at <a href="http://www.yellowstonejobs.com">www.yellowstonejobs.com</a>		
Housing deposit due date:		Is deposit refundable?	No
Conditions of deposit refund:			
How will deposit be refunded?			
Are students required to live in provided housing upon arrival?	Yes		
During their work stay, can students find alternate housing?	No		
If yes, is there a penalty?	No		

## Transportation to/from Worksite

Method of transportation to worksite:	Dormitory is within walking distance of work site.		
Distance to worksite:	5 - 10 minutes	Is worksite within walking distance of housing?	Yes
Cost of public transportation to worksite:	Not specified		
Details of public transportation to worksite:			
Cost of transportation to worksite provided by employer:	Not specified		
Details of transportation to worksite arranged by employer:			
Cost of arranging own transportation to worksite:	Not specified		
Details of arranging own transportation to worksite:			

## Housing Amenities

Available public transportation:	None Specified		
Access to public transportation?	Requires additional transportation		
<b>On Site Housing Amenities</b>			
Laundry:	Yes	Linens:	Yes
Refrigerator:	No	Microwave:	No
TV:	No	Telephone:	Yes
Computer/Internet Access:	Yes	Utensils:	No
Individual Beds:	Yes		
<b>Nearby Amenities</b>			
Supermarket:	Walking Distance	Restaurants:	Walking Distance

Housing Amenities			
Shopping mall:	Requires Transportation	Fitness center:	Walking Distance
Post office:	Walking Distance	Laundry:	Walking Distance
Bank:	Requires Transportation	Internet cafe:	Requires Transportation
Movie theater:	Requires Transportation	Library:	Requires Transportation
Additional amenities:	<p>There is a manager on site at each dormitory and security officers available 24 hours. Amenities include: wireless and/or kiosk internet in most dorms (it is very slow - no downloading movies or gaming), laundry facilities, uniforms, utilities, blankets, pillows and sheets. Please bring your own towel. The Meal Plan is not included in the cost of housing. It is approximately \$11.50 per day. Your housing &amp; meal costs are combined, and are based on HOURS WORKED, not per day. At 56+ hours you will pay the full amount for a 2 week pay period - about \$215.72. Less than 56 hours, you are prorated on housing &amp; food costs. Charts &amp; rates at <a href="http://www.yellowstonejobs.com">www.yellowstonejobs.com</a> - on the OnBoarding page.++ NOTE: There may be a slight increase in 2018 Food and Housing costs. We will know for sure by the end of November and inform you! ++</p>		

Meal Information			
Are meals included in rent cost?	No		
If not, meal plan cost per day:	\$11.50	Meals covered:	Full Meal Plan
Is the purchase of a meal plan mandatory?	Yes		

Cultural Opportunities			
Types of cultural opportunities provided			
Organized Holiday Event(s):	No	Organized Trip(s) to Major Attraction(s):	No
Organized Potluck(s) or Dinner(s):	Yes	Organized Trip(s) to Major City:	No
Organized Karaoke Night(s):	No	Information about Events:	Yes
Organized Movie Night(s):	Yes	Information about Local Resources:	No
Organized Sporting Event(s):	Yes	Information about Attractions/Sites:	Yes
Organized Staff Exchange Event(s) - Other:	Yes	Information about Local Community:	No
Organized Trip(s) to Nearby Attraction(s):	Yes	Other:	No
If Other, please describe:	N/A		
Additional details about cultural offerings:	<p>Each village in Yellowstone National Park has it's own set of activities available. Some locations have indoor recreational facilities with an indoor basketball court. Other locations focus on outdoor activities such as volleyball. The villages have events posted each week on a board in the Employee Dining Rooms. Activities include group hikes, movie nights, shopping trips, boating, talent show, summer theater, and sport competitions. Students are able to sign up for seminars on different topics, such as bears and wolves. During orientation, employees are given handouts on recommended day hikes. In 2017, students were able to participate in day trips to the rodeo, to nearby towns, and Grand Teton National Park. Some students were also able to participate in volunteer opportunities in nearby communities.</p>		